



## Library Advisory Board

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A meeting of the Library Advisory Board was held on Wednesday, February 25, 2026 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Lillian Marshall, Jan Klingsporn, Sue Anderson, Will Corn, Shannan Schultz, and Keith Herring

Advisory Board Members absent:

Gail Smith, Susan Myers, and Kay Hanson-Clerc

City Staff present:

Tammy Murphy, Gloria May

Others present

none

**1. Call Meeting to Order**

Board chairman Keith Herring called the meeting to order at 5:15pm.

**2. Citizen and Visitor Comments**

No comments

**3. Discuss and Possibly Act Upon the Approval of the Minutes of the December 17, 2025 Regular Meeting**

A motion was made by Jan Klingsporn and seconded by Lillian Marshall to approve the Minutes from the December 17, 2025 regular meeting. Herring called for a vote. The motion passed with the Board voting as follows:

Chairman Keith Herring	Yes
Board Member Lillian Marshall	Yes
Board Member Gail Smith	Absent
Board Member Shannan Schultz	Yes
Board Member Will Corn	Yes
Board Member Susan Myers	Absent
Board Member Sue Anderson	Yes
Board Member Kay Hanson-Clerc	Absent
Board Member Jan Klingsporn	Yes

**4. Discuss and Possibly Act Upon the Appointments of Chairperson and Vice Chairperson**

Librarian Tammy Murphy informed the board that two officers were needed for the advisory board for a term of 1 (one) year. Discussion began by asking Keith Herring about his chairman leadership over the last years. Keith has enjoyed leading the Library Advisory Board and is agreeable to continue if chosen. Murphy discussed the vice chairman position was open for a new member to assume the role. Lillian Marshall volunteered to take the position.

A motion was made by Will Corn and seconded by Lillian Marshall to approve Keith Herring as Chairman. Murphy called for a vote. The motion passed with the Board voting as follows:

Chairman Keith Herring	Abstain
Board Member Lillian Marshall	Yes
Board Member Gail Smith	Absent
Board Member Shannan Schultz	Yes
Board Member Will Corn	Yes
Board Member Susan Myers	Absent
Board Member Sue Anderson	Yes
Board Member Kay Hanson-Clerc	Absent
Board Member Jan Klingsporn	Yes

A motion was made by Keith Herring and seconded by Will Corn to approve Lillian Marshall as Vice Chairman. Herring called for a vote. The motion passed with the Board voting as follows:

Chairman Keith Herring	Yes
Board Member Lillian Marshall	Abstain
Board Member Gail Smith	Absent
Board Member Shannan Schultz	Yes
Board Member Will Corn	Yes
Board Member Susan Myers	Absent
Board Member Sue Anderson	Yes
Board Member Kay Hanson-Clerc	Absent
Board Member Jan Klingsporn	Yes

**5. Discuss and Possibly Act Upon the Appointment of Dolly Parton Imagination Library Committee Members**

Librarian Tammy Murphy presented a timeline history of the Dolly Parton Imagination Library, Fortnightly Club, and NCRML partnership. A balance of \$1,378 is in the DPIL account with 123 children presently enrolled. DPIL committee member Renee Mueller has asked for two LAB members to join the committee with Renee and Tammy Murphy. Sue Anderson and Jan Klingsporn volunteered to be on the committee.

A motion was made by Lillian Marshall and seconded by Will Corn to approve the nominations for the Dolly Parton Imagination Library Committee. Herring called for a vote. The motion passed with the Board voting as follows:

Chairman Keith Herring	Yes
Vice Chairman Lillian Marshall	Yes
Board Member Gail Smith	Absent
Board Member Shannan Schultz	Yes
Board Member Will Corn	Yes
Board Member Susan Myers	Absent
Board Member Sue Anderson	Yes
Board Member Kay Hanson-Clerc	Absent
Board Member Jan Klingsporn	Yes

**6. Discussion of Library Birthday Events and Dates**

Tammy Murphy presented a calendar of upcoming Library 125 birthday events including the March Dibley and Friend Sculpture exhibit opening, special storytime presenters in February and March, several adult clubs beginning, such as Jigsaw and Java, Crafts, and Mahjong Open Play nights. Events are planned monthly throughout the library's 125<sup>th</sup> year of operation.

**7. Board and Fortnightly Reports**

Fortnightly members discussed the great success of the annual book sale. Sue Anderson described the year long preparation and the process of setting up the sale for the week of President's Day. Jan Klingsporn explained some of the various jobs performed by the different branches of Fortnightly Club working together throughout the week. Shannan Schultz reported the social media posts of the book sale had been successful with over 46,000 views.

## 8. Administrative Report

Librarian Tammy Murphy provided the library statistics report for the last three months included in the LAB packet. In addition, Murphy provided the following updates:

- The donation fund balance is \$220,374 with art cases' invoice to be paid.
- The Dolly Parton Imagination Library has a balance of \$1,378 and 123 children enrolled. Librarian Tammy Murphy reported the library will receive the TSLAC managed grant that will pay half the cost of the library's invoice each month for two years.
- Sculptures installed with a March opening. Erosion of tree area is to be addressed with Gene's Services for a long term solution.
- Staffing changes include a part time vacancy with many applications. Interviews will be completed and a potential hiring in March. Blinn co-op students will help with temporary staff shortage.
- Professional Development continues with state library director class and AI Tools for Libraries, Canva, and Excel classes. The TLA convention will be attended by staff on March 29-31.

## 9. Adjourn

Keith Herring adjourned the meeting.

*Keith Herring*

Keith Herring  
Chair Person

**ATTEST:**

*Tammy Murphy*

Tammy Murphy  
Staff Liaison